

**AGENDA
REGULAR SESSION
HIGHLAND CITY COUNCIL
HIGHLAND CITY HALL
1115 BROADWAY
MONDAY, OCTOBER 6, 2025
6:30 PM**

NOTE: This is an in person meeting. However, anyone wishing to monitor the meeting via phone may do so by following the instructions on page 3 of this agenda.

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE:

MINUTES:

- A. **MOTION** – Approve Minutes of September 15, 2025 Regular Session (attached)

PUBLIC FORUM:

- A. Citizens' Requests and Comments:
1. Soup On The Square – Special Event Application – Jennifer Shafer, Representative (attached)
 2. Music Recital On The Square – Special Event Application – Angelina McLaughlin-Heil, Representative (attached)

<p>Anyone wishing to address the Council on any subject may do so at this time. Please come forward to the podium and state your name. Per Ordinance No. 3299, please limit your comments to 4 minutes or less.</p>

- B. Requests of Council:

- C. Staff Reports:

NEW BUSINESS:

- A. **MOTION** – Bill #25-98/ORDINANCE Amending Ordinance 3354 of the City of Highland, Illinois, Passed on October 21, 2024, Implementing a Municipal Grocery Retailers' Occupation Tax and a Municipal Grocery Service Occupation Tax (attached)
- B. **MOTION** – Bill #25-99/RESOLUTION Waiving Competitive Bidding Requirement and Authorizing A Construction Contract with Joiner Sheet Metal and Roofing and City of Highland (attached)
- C. **MOTION** – Bill #25-100/RESOLUTION Approving and Authorizing the Execution of a Professional Services Agreement with Volkert Inc. for Street and Sanitary Sewer Improvements (attached)
- D. **MOTION** – Bill #25-101/ORDINANCE Authorizing the Issuance of General Obligation Bonds (Alternate Revenue Source) of the City of Highland, Illinois to Finance Certain Street Projects (attached)

Continued

- E. **MOTION** – Bill #25-102/ORDINANCE Approving and Authorizing Redevelopment Agreement with Sweet Stays, LLC for a Project in the Business District, and Other Actions Related Thereto (attached)
- F. **MOTION** – Bill #25-103/RESOLUTION Approving Application and Awarding Certain Financial Incentives Under the City of Highland Façade Improvement Program to Denny Knebel for 2702 St. Rt. 160, Highland, Illinois (attached)
- G. **MOTION** – Bill #25-104/RESOLUTION Approving and Authorizing the Execution of a Professional Services Agreement with Moran Economic Development for Reviewing and Updating the Zoning and Land Development Codes for the City of Highland, Illinois (attached)
- H. **MOTION** – Bill #25-105/RESOLUTION Accepting Blue Cross Blue Shield for Medical Insurance, Delta Dental for Dental Insurance and VSP for Vision Insurance for 2026 – 2027 (attached)
- I. **MOTION** – Bill #25-106/ORDINANCE Authorizing the Acceptance of the Contract and By-Laws Document of the Intergovernmental Personnel Benefit Cooperative and Authorizing Membership in the IPBC by a Municipality (attached)
- J. **MOTION** – Bill #25-107/ORDINANCE Declaring Personal Property of the City of Highland, Illinois, Surplus and Authorizing Its Sale and/or Disposal, Including a 2003 Ford F-150 (attached)

REPORTS:

- A. **MOTION** – Accepting Expenditures Report #1299 for Sept. 13, 2025 through Oct. 3, 2025 (attached)

EXECUTIVE SESSION:

The City Council will conduct an Executive Session pursuant to the Illinois Open Meetings Act, citing the following OMA exemption(s) allowing the meeting: **5 ILCS 120/2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee and 5 ILCS 120/2(c)(11) to discuss litigation.**

ADJOURNMENT:

Continued



Anyone requiring accommodations, provided for in the Americans with Disabilities Act (ADA), to attend this public meeting, please contact Jackie Heimbürger, ADA Coordinator, by 9:00 AM on Monday, October 6, 2025.

BE ADVISED this is a public meeting conducted in accordance with Illinois state law and may be recorded for audio and video content. City reserves the right to broadcast or re-broadcast the content of this meeting at City's sole discretion. City is not responsible for the content, video quality, or audio quality of any City meeting broadcast or re-broadcast.

Directions for Public Monitoring of Highland City Council Meetings:

The City of Highland is providing the following phone number for use by citizens to call in just before the start of this meeting:

618-882-5625

Once connected, you will be prompted to enter a conference ID number.

Conference ID #: 867900

This will allow a member of the public to hear the city council meeting.

Note: This is for audio monitoring of the meeting, only. Anyone dialing in will not be able make comments.

Anyone wishing to address the city council on any subject during the Public Forum portion of the meeting may submit their questions/comments in advance via email to cflake@highlandil.gov or, by using the citizens' portal on the city's website found here: https://www.highlandil.gov/citizen_request_center_app/index.php.

Any comments received prior to 3:00 PM on the day of the meeting, will be read into the record.